

Alumnae of Northwestern University Award for Curriculum Innovation – Budget Form

Each award will provide total support in the amount of \$12,500. This amount includes:

- \$7,000 to support the development of the curricular innovation. These funds can be applied as needed, for example, to support a student assistant or acquire course materials or software.
- \$5,000 faculty stipend
- \$500 to the faculty member’s home department

The award is not intended to fund regular instructional or administrative salaries, standard faculty leaves, faculty research (except as it relates to undergraduate teaching responsibilities). Each project proposal is only eligible for one award.

Use this form to itemize your \$7,000 development expenses. In the explanation/justification section below, list details about the expense and how you arrived at the budgeted amount. Applicants must list any other applications, either funding or pending, to support the proposed project.

*Please note that there are University policies regarding equipment purchase using University funds. See: www.northwestern.edu/userservices/purchasing/policy.pdf.

Applicant Name:	
------------------------	--

Expense Category	Explanation of / justification for expense	Amount
------------------	--	--------

ASSISTANCE		
ASSISTANCE TOTAL:		

EQUIPMENT		
EQUIPMENT TOTAL:		

PROJECT MATERIALS ACQUISITION		
PROJECT MATERIALS TOTAL:		

MISCELLANEOUS COSTS		
MISCELLANEOUS TOTAL:		

TOTAL DEVELOPMENT EXPENSES:	
------------------------------------	--

EXPLANATION OF ADDITIONAL SOURCES		
If there are outstanding costs to be covered through non Curriculum Award funds/support, provide an explanation of the source(s) and amount(s) of support below.		
Explanation of source(s)		
AMOUNT OF SUPPORT		